For many years, the Eclipse globaling dialogue and other text entry dialogues have offered editing shortcuts that were accessible via keyboard commands. These were illustrated in Visualizer movies, but I’m sure many people were not aware of them.

Here’s a quick list of shortcuts in the globaling dialogue:

- F2 - in a job, opens list for inserting \{S:SPEAKER NAME\} syntax
- F3 - insert \{Q\}
- F4 - insert \{A\}
- Ctrl+period - insert \{.\}
- Ctrl+comma - insert \{,\}
- Shift+Ctrl+comma - insert \{,?\} (conditional comma)
- Ctrl+question - insert \{?\}
- Ctrl+semicolon - insert \{;\}
- Ctrl+colon - insert \{:\}
- Ctrl+tilde - insert \{~\} (locksapce)
- Ctrl+I - “internationalize” a word (Example: resume > résumé)
- Ctrl+N - surround in braces

In Eclipse 7, a new button appears at the right edge of dialogues where you can type in text. Clicking on this double-arrow button opens a list of shortcuts, and a submenu is offered for “Insert” and “Dialog display”.

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Our 15th year has begun. For previous tips, visit the e-Tips page of KVincent.com.
“Storage Spaces” in Windows 10

Windows 10 has many improvements from previous Windows versions. One of these is Storage Spaces. This was originally in Windows 8 and lets you set up different types of drives accessible to your computer to back up your files and even mirror or create an exact duplicate of your hard drive.

By using Storage Spaces even if you have everything backed up in the cloud with DropBox, SugarSync or OneDrive you will have the security of knowing that there is another copy of your files available to you at your physical location and that does not require downloading everything from the Internet to get up and running again or paying a monthly fee.

These Storage Spaces are virtual hard drives that will appear in File Explorer and look like normal local storage. Storage Spaces typically store two copies of your data. So if one of your drives fails, you will still have a copy of your files.

To start using this feature you only need one or more external hard drives such as an external USB drive plugged into your computer. The steps to set this up are pretty simple:

1. Type "Storage Spaces” in the Windows 10 search.
2. On the “Manage Storage Spaces” screen, select “Create a new pool and storage space.” You will see the available hard drives to use.
3. Select the hard disks you want to pool together and use to back up your files.
4. Click Create pool.

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Eclipse Users Conference – Las Vegas – April 15-17, 2016

The 24th annual Eclipse Users Conference will take place in Las Vegas during the weekend of April 15-17, 2016.

A total of 28 classes will be presented by Michael Starkman, Keith Vincent, Jeremy Thorne, Margie Wakeman Wells, Marybeth Everhart, Tori Pittman, Steve Kosmata, and Anissa Nierenberger. You can earn up to 2 CEUs (13 CEs).

Fridays classes offer Basic, Intermediate, and Advanced Eclipse training. For the wide range of topics that are covered on Saturday and Sunday, visit EclipseUsers.com and click on “Conference”.

April is a great time to visit Las Vegas. Hope to see you there!
On the “Create a storage space page,” type a name for the drive, select the drive letter and select NTFS File System, select Simple (no resiliency) and specify the disk size you want to use and click Create storage space.

The Storage Space drive has now been created. The Simple storage space will keep one copy of your data backed up. Whenever you want to disconnect from the external hard drive, just turn off or put your PC into sleep or hibernate mode and then power the drive off.